

## KiwiClass AGM 2022\_27 May 2024 – Minutes

Date:	27 May 2024
Location:	39 Webb Street
Time:	6.30pm-
Attendees	Vanessa Johnson (Chair), Jasmine Tietjens (Deputy Chair), Nic Quill, Vicki Soanes, Ramil Adhikari, Elna Otto, Kari Reiterer, Seb Bishop. Natalia Beliaeva, Lucia Zhang, Athicha Janrit, Kim Paterson, Fiona Hoang, Fiona Markwell, Malcolm Pimentel-Hellier, Catherine McNamara, Rosita Emmert-Sealey, Aurelie Bray, Lesley Udy, Ruth Harris, Stephanie Kaefer, Ngaire Pincott, Linda Todd, Paniz Hawkins, Natalia Beliaeva, Sunhee Hwang, Rachel Hadfield (ELP) Molly Kennedy, Maureen Zaya (MoE), Mohamed Mohamad, Manjit Girewal, Amanda Bamford, Veronika Gasanova, Yibeth Ayala,  and Sally Chapman (minute Taker)
Apologies:	Todd Maddock, Joyce Tam, Dorothy Nightingale, Batool Arif, Peggy Luke-Ngaheke, Yousief Araya, Maggie Rainer-Smith

### 1 Welcome

The Chair and Deputy Chair opened and welcomed everyone to the AGM meeting.

### 2 Key Note Speaker

Ramil Adhikari welcomed the two guest speakers.

- Amitha Krishnamurthi - Refugee Resettlement Manager. Refugee Quota Programme, Refugee and Migrant Services | Immigration New Zealand, Immigration New Zealand Te Āhuru Mōwai o Aotearoa. Ministry of Business Innovation & Employment
- Kabba Bah - Resettlement Case Officer at Te Āhuru Mōwai o Aotearoa | Immigration New Zealand Te Āhuru Mōwai o Aotearoa. Ministry of Business Innovation & Employment

The speakers spoke on the topic The Refugee Journey to Aotearoa New Zealand shared;

- The process undertaken in conjunction UNHCR, the UN Refugee Agency to bring refugees to New Zealand.
- Who and which countries refugees are coming through into New Zealand.
- That New Zealand has seven intakes during a year where it brings in 1,500.
- The role the Māngere Refugee Resettlement Centre and what it provides as apart of the resettlement journey.
- Insight into the personal experience of the process and now being apart of providing that for others.

Ramil thanked both of the speakers.

### 3 Minutes of the Previous Meeting (AGM 2023)

Motion: that the Minutes are received as being a true and accurate record of the AGM held in 2022.

Moved Vanessa Johnson. Seconded Ramil Adhikari  
All in favour – **carried**

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#### **No matters arising from the minutes**

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#### **4 Chair's Report**

Vanessa thanked everyone for coming and to Ramil for organising the speaker. The Board members were asked to introduce themselves as there are a number of new faces from 2023.

Vanessa thanked the staff, volunteers, board members, funders and supporting agencies for the contribution they make to making KiwiClass a warm place for students/clients.

Vanessa highlighted the following areas of her report and the 2023 year.

- We have been able to begin the process of rebuilding post covid and this has included new furniture and laptops.
- The positive EER review that has given us acclamation of the value we provide for students and the community.

Vanessa also noted that we need to review our Constitution so that we could maintain our charitable status. The reviewed Constitution would be presented at the AGM in 2025.

Motion: that the annual report is received.

Moved Vanessa Johnson. Seconded Jasmine Tietjens  
All in favour – **carried**

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#### **5 Treasurer's Report and audited financial statement**

Nic Quill presented the 2023 financial report on behalf of the Board and shared the following;

- The financial story of KiwiClass as an analogy of his wife's recent ultra marathon.
  - The start running up hill, one foot at a time being very careful and not looking too far ahead. Financially the path ahead for KiwiClass in 2021 was uncertain and unknown.
  - The path becoming flatter but a night so while the ground was more stable it was at night therefore still required care. The financial path was becoming more stable but had to take a very disciplined approach.
  - The running path became flatter and financially we had a good footing but had to ensure that we maintained strong discipline.
  - We are currently in a place where the footing is good and can begin to look forwards through investing in people, systems, and resources, whilst being conservative.
- We received an unqualified audit report, which means there were no large or impactful errors in the Financial Statements
- Shared the financial Performance and position of KiwiClass as being positive and where we have reduced our liabilities and managed to return to having a healthy reserve.
- Need to be mindful that covid does still have an impact on us, as may the coalition Government, and high inflation which will increase our costs up.
- In a position where we can invest in people
- As Teachers the focus needs to remain on delivery of quality services.

Question from the floor – how have we managed to reduce the liabilities? Through increasing delivery and decreasing expenses.

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Move: Nic Quill    Seconded: Molly Kennedy  
All in favour – **carried**

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**6 Appointment of Auditor**

The Chair gave note to Moore Markhams who undertook the audit of the 2023 accounts and proposed that they are reappointed for the auditors for 2024.

Motion: that KiwiClass appoint Moore Markhams as Financial Auditors for 2023

Moved: Vanessa Johnson      Seconded: Seb Bishop  
All in favour – **carried**

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**7 Board Vacancies**

There are currently no vacancies on the Board so there is no need for an election.

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**8 General Business**

Amanda Bemford (RedCross), thanked KiwiClass for the work we do and acknowledged the supportive and welcoming environment we have created.

Yibeth Ayala (RedCross) asked what work we do to support Youth e.g. 16–18yr-olds who are not enrolled at school? Sally responded by talking about the Homework Club and that we haven't had a large cohort of students within that age group at KiwiClass but would love to talk further to gauge what maybe required to support this group.

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**The meeting closed at 7.48pm.**

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